



DUBLIN - IRELAND

**GENERAL INFORMATION AND TERMS & CONDITIONS OF BOOKING  
PROFESSIONAL INTERNSHIP PROGRAMME**

MATCHING CLIENTS' EXPECTATIONS WITH OUR PARTNER-ORGANISATIONS' NEEDS

Travelling to Ireland in the capacity of an Intern is an excellent way to obtain work experience in your area of expertise as well as to develop fluency in the English language.

Interns put into practice, the knowledge they have acquired in university, in an organisation in Ireland related to their studies.

Interns need to have a good conversational level of both written and spoken English – a B2 level (upper intermediate is the minimum level acceptable on this programme).

If an Intern would like to attend English language tuition prior to starting his/her placement, this can be booked with Living English. Accommodation may be provided, but it is subject to availability.

Living English offers Internship programmes for durations between 12-24 weeks.

**English Language Level**

Interns must have a minimum B2 (Upper Intermediate) or higher level of both spoken and written English in order to apply for the Living English Professional Internship programme. In the case the Intern has informed us of his/her B2+ English language level for this programme and it then turns out that the intern in fact has a lower English level and because of this, Living English cannot place the applicant, Living English will not refund the €150 booking deposit required.

**Booking deposit**

A booking deposit together with the requested documents is required when making a booking for the Professional Internship programme. Once the documents and the booking deposit has been received, Living English will begin to look for a suitable internship position for our applicants. In the event Living English is not able to put an applicant in touch with an organisation (via video or phone call), then we will refund the booking deposit.

**Internship placement**

Internship bookings should be made at least 8-weeks prior to the client's proposed arrival date into Ireland. When Living English identifies an organisation that is interested in contacting an Intern, we will get in touch with the applicant and arrange a day and a time for the applicant to receive a (video) call from the interested organisation. Internship placements are unpaid. A mentor will be assigned to the Intern and a written training schedule will be given to the Intern by Living English on confirmation of the placement. Interns are expected to stay with the organisation for the agreed duration.

**English language classes**

We can offer our intern applicants the possibility of attending English language classes in Dublin city centre for 10, 15 or 20 hours per week. The 10 & 20 hours per week are morning classes and the 15-hours per week is held in the afternoons. Please contact us for more information.

**Accommodation**

Most Interns prefer to find their own accommodation in the Dublin area, but we may be able to assist with accommodation where necessary.